



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, November 12, 2025, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT/PROGRAM UPDATES AND COMMUNICATIONS - *None***

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of the October 22, 2025, Regular Meeting Minutes of the Board of County Commissioners.
- b. **COMMISSION:** Request Approval of the October 27, 2025, Special Meeting Minutes of the Board of County Commissioners.
- c. **COMMISSION:** Request Approval of the October 29, 2025, Special Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables with a date range of October 16, 2025, through October 30, 2025.

11. ADMINISTRATIVE BUILDING PRESENTATION

- a. **MANAGER/WILSON & COMPANY:** Design Update on the Torrance County Administrative Building Project.

12. ADOPTION OF ORDINANCE / AMENDEMENT TO COUNTY CODE

- a. Request Approval to Publish Title and General Summary of the Torrance County Permanent Fund Ordinance.

13. ADOPTION OF RESOLUTION - *None***14. APPROVALS/ACTION ITEM**

- a. **CLERK:** Request Approval of the 2025 Regular Local Election Canvass.
- b. **SHERIFF:** Request Approval to Pay Prior Year Invoices to the Central NM Correctional Facility in the Amount of \$5,950.26, \$6,611.40, \$6,831.78, \$1,983.42 for Inmate Housing.
- c. **ROADS:** Request Ratification of a Transportation Project Fund Grant Agreement Between Torrance County and the New Mexico Department of Transportation in the Amount of \$957,388.15 to Resurface Approximately 4.5 Miles of Alan Ayers Road West of NM HWY 41 to Peacock Road. (*Grant Agreement was received on November 3, 2025, with a due date of November 7, 2025*)
- d. **ROADS:** Request Ratification of a Transportation Project Fund Grant Agreement Between Torrance County and the New Mexico Department of Transportation in the Amount of \$343,465.46 to Resurface Approximately 1.5 Miles of Charlie Breckenridge Road from NM HWY 41 to Apalossa Road. (*Grant Agreement was received on November 3, 2025, with a due date of November 7, 2025*)
- e. **GRANTS:** Request Approval of a Grant Agreement Between Torrance County and the New Mexico Department of Finance and Administration in the Amount of

\$138,000.00 for the Animal Welfare Fund Grant Program and Delegation of Signature Authority to the County Manager to Execute the Grant Agreement.

- f. **MANAGER:** Request Approval of a Leadership Development Agreement Between Torrance County and Sarah Douglas & Company, LLC in the Amount of \$5,400.00 to Provide Executive Leadership Training.
- g. **MANAGER:** Request Ratification of a Professional Services Agreement Between Torrance County and Jarrah Medina Not to Exceed \$22,499.00 to Provide Domestic Violence Coordination Services for the Remainder of FY26.
- h. **LEGAL:** Request Approval of the New Mexico Department of Corrections 2025 Third Quarter Restrictive Housing Report.
- i. **COMMISSION:** Request Commission Determination on the Status of the Existing Shade Structure for the Torrance County Fairgrounds Project.
- j. **COMMISSION:** Request Commission Determination on the Wash Racks for the Torrance County Fairgrounds Project.
- k. **SHERIFF:** Request Approval of an Unauthorized Purchase to Power Ford in the Amount of \$104.93 for Diagnostic Services for A Front Axel Shaft Boot that Was Excluded from the Vehicle's Warranty Plan.

15. DISCUSSION/PRESENTATION

- a. **MANAGER:** Discussion on the Torrance County Commission's Legislative Priorities for ICIP Projects to be Funded During the 2026 Legislative Session.
- b. **MANAGER:** Secondary Discussion on Torrance County's Legislative Priorities for the 2026 Legislative Session (Non-Capital Projects).
- c. **MANAGER:** Discussion on UNM Bureau of Business and Economic Research Study for Torrance County.
- d. **FIRE:** Discussion of Current Status of Rescue 14.
- e. **CLERK'S REPORT**
- f. **MANAGER'S REPORT**
- g. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

16. EXECUTIVE SESSION – *None*

17. Announcement of the next Board of County Commissioner's Meeting:

December 10, 2025

18. SIGNING OF OFFICIAL DOCUMENTS

19. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.